



California Polytechnic State University
PANHELLENIC
#18-#20 General Board Agenda
June 5, 2018
GLO Conference Room 11:09 a.m.

The regular meeting was called to order by President Colleen Richards at [11:10 am GLO]. The roll was called by VP Admin & Finance, Nina Krishel.

Roll Call:

Alpha Chi Omega—Alpha Epsilon Phi— Alpha Gamma Delta—Alpha Omicron Pi—Alpha Phi—Chi Omega—Delta Gamma—Gamma Phi Beta—Kappa Alpha Theta—Kappa Kappa Gamma—Sigma Kappa

I. Guests

II. Previous Minutes

- Motion to approve last meeting minutes #18-#19: Chi Omega, Alpha Chi Omega
- Motion to approve agenda #18-#20: Motion Passed: Gamma Phi Beta, Sigma Kappa

I. Open Forum

A. Evo events: student run event planning service

1. Events
2. Rentals

II. IFC Report

A. No

III. USFC Report

A. No Report

IV. ASI Report

A. No Report

V. Panhellenic Board Reports

A. President: Colleen Richards

1. Rosters for D&I programming

1. Need to use whole roster
2. Last meeting of the quarter :(
3. Keep checking emails over summer please!!
 1. Still a lot happening over summer in terms of planning
 2. Officers will be sending updates and requirements/deadlines
4. Thank you for all the hard work this quarter! You all rock!
 1. Have a great summer, stay safe and relax!

B. Vice President: Donia Soheili

1. Please add D&I training into New Member Programs this summer
 1. Will review these plans in the beginning of fall with new member eds
2. Summer Deadlines for Bid Night:
 1. June 30th - proofs of shirts
 2. August 30th - booth decorations
 3. August 15th - location and timeline of planned activities
3. October 14th is NMDD/NMFD
4. December 7th is Scholarship Banquet
 1. Remember to not schedule any social events this night!
5. Hope everyone enjoyed Dean's list gifts!!
 1. Make sure rosters are accurate so that deans list numbers and GPA averages can be accurate for spring quarter

C. Recruitment, Assistant Recruitment: Sabrina Hughes, Amanda Parlog

1. Roundtable this Thursday, June 7th @ 7pm in UU 216
2. PCV early move-in signups due by the end of this month!
 1. <https://docs.google.com/forms/d/e/1FAIpQLSeoyqQNxqf6Z0X1wleF0MUvwZ3hr2KsnhLzXAGeET0ud2B9bg/viewform>
3. Bid Night moved to October 8th @ 7:00 pm NOT 8 pm
4. Going to be finalizing Recruitment Counselor Training materials over the summer
5. Will be reaching out to Recruitment chairs over summer for chapter information for an RC "cheat sheet"

D. Communications: Brooklyne Hazenberg

1. House tours shirts
 1. Invoices were sent out last week
 - a. **DUE JUNE 15TH TO THIS BUILDING BY 4PM**
 2. Where can I drop off your shirts the week of July 9th?
 - a. If your chapter house isn't open, email me an address by Friday!
 - i. Alpha Chi Omega: not open

- ii. Alpha Epsilon Phi: not open
- iii. Alpha Gamma Delta: not open
- iv. Alpha Omicron Pi: open
- v. Alpha Phi: not open
- vi. Chi Omega: not open
- vii. Delta Gamma: not open
- viii. Gamma Phi Beta: open
- ix. Kappa Alpha Theta: not open
- x. Kappa Kappa Gamma: open
- xi. Sigma Kappa: open

2. Newsletter should be out soon!

E. Philanthropy and Service: Andie Grimm

- 1. Panhellenic Stand Strong Donation Drive from now until the end of Finals Week (Sunday)
 - 1. Donation boxes are located in each chapter house
 - 2. Recommended 1 item for every member in your chapter
- 2. Two weeks left for members to finish completing service hours. There are plenty of opportunities for well over 5 hours to be completed in this time frame so be sure to check in with members and help them to do so.
- 3. We'll be handing out Philanthropy & Service tank tops at the beginning of fall quarter.
- 4. Circle of Sisterhood Week October 29-November 1.
- 5. Reports due Thursday June 21st

F. Programming: Jennifer Maxin

- 1. Intramural next quarter will be...
 - 1. Will have more info when ASI contacts me, which will be when we contact you.
- 2. Study tables for OOO are today and tomorrow. We'll have snacks! yay!
- 3. **Here are the Mustang Mile service hours**
<https://docs.google.com/spreadsheets/d/19F8dqhFoH--Px7esBtcELv5dGuYkONC872XJ4b4F91c/edit#gid=195633061>
- 4. **Donation drive for PHA (from early May)** - there are still names to be added from a written sheet
https://docs.google.com/spreadsheets/d/1q9NhKQnA8AJW__HGJc9cBYmNDgHi6AvKWfdD3BEGeHk/edit#gid=0
- 5. Take care of yourself during finals week & have safe, relaxing summer breaks.

G. Judicial: Dena Dupray

- 1. Please vote today! :)

2. Bylaws: [NPC model Bylaws- PHA CPSU](#)
 1. Amendments
 - a. Member at Large not listed in Article IV Section 4
3. Happy last 2 weeks - PLS TAKE CARE OF YOURSELVES

H. Risk Management: Elizabeth Bradshaw

1. Thanks to all the members who attended Take Back the Night!!
2. Safer Resources: <https://hcs.calpoly.edu/content/counseling/eoqworkshops>
 1. Stress Management Survival Kit Workbook
 2. Time Management Workbook

I. Administration & Finance: Nina Krishel

1. Updated rosters

VI. FSL Office - Sarah

- A. Don't forget that the PHA presidents meeting with the consultant is Friday June 8 1-2:30pm in building 28! 1-2 people from each chapter need to be there
- B. QSS is due by the end of finals week, please remember to submit rosters in the updated template! Pay close attention to how to name the docs, that is listed in the description of each file upload section
- C. There are still 5 presidents who haven't scheduled meetings with me to review feedback on your education plan! Use this link to schedule a meeting with me between tomorrow and the Friday of finals week
 1. <https://calendly.com/srosulli>

I. New Business

A. Bylaws

1. Alpha Chi Omega: yes
2. Alpha Epsilon Phi: yes
3. Alpha Gamma Delta: yes
4. Alpha Omicron Pi: yes
5. Alpha Phi: abstain
6. Chi Omega: abstain
7. Delta Gamma: yes
8. Gamma Phi Beta: yes
9. Kappa Alpha Theta: yes
10. Kappa Kappa Gamma: yes
11. Sigma Kappa: abstain
12. Passes!
 1. Yes: 8
 2. No: 0
 3. Abstain: 3

II. Old Business

III. Discussion

A. Chapter Updates

1. Alpha Chi Omega:
 1. D&I workshop for chapter
2. Alpha Epsilon Phi:
 1. Past weekend had a retreat
3. Alpha Gamma Delta:
 1. Philanthropy week tabling outside campus market collecting canned food
 2. Event on Friday open kickball game and BBQ
 3. Donating cans = free food!!
4. Alpha Omicron Pi:
 1. Debriefed educational programming with good responses
 2. Transitioned seniors to alumni status
5. Alpha Phi:
 1. Address picture - neither of the members in the picture are affiliated with Alpha Phi anymore
 2. Sisterhood on Friday
6. Chi Omega:
 1. Sisterhood formal on Saturday
 2. Last Wednesday D&I workshop
 3. Senior farewell
7. Delta Gamma:
 1. Sisterhood formal
 2. Donuts with DG - raised almost \$1000
8. Gamma Phi Beta:
 1. Philanthropy on Sunday
 2. D&I workshop by Donia
9. Kappa Alpha Theta:
 1. Participated in NAK's Miss Universe placed second
 2. Shirt swap sisterhood
10. Kappa Kappa Gamma:
 1. Sisterhood on Friday with senior send off
 2. Kappa splash on Sunday
11. Sigma Kappa:
 1. Last night D&I workshop and said bye to seniors
 2. Sisterhood on Saturday

IV. Adjournment:

- A. Meeting adjourned at 11:35 am GLO

Next meeting: Next Quarter!