



California Polytechnic State University
PANHELLENIC
#18-1 General Board Minutes
January 9, 2018
GLO Conference Room 11:10 a.m.

The regular meeting was called to order by President Colleen Richards at [11:10 am GLO]. The roll was called by VP Admin & Finance, Nina Krishel.

Roll Call:

Alpha Chi Omega — Alpha Epsilon Phi — Alpha Gamma Delta — Alpha Omicron Pi — Alpha Phi — Chi Omega — Gamma Phi Beta — Kappa Alpha Theta — Kappa Kappa Gamma — Sigma Kappa

I. **Guests:** No Guests

II. **Previous Minutes**

- Motion to approve agenda #18-1: Motion Passed: Alpha Gamma Delta, Alpha Phi

I. **Open Forum**

A. No announcement

II. **IFC Report**

A. If you have any events for your sorority that you want advertised on the IFC instagram, text your picture to Hudson Albert at (949) 973-3773, or DM him on @calpolyifc, but the DMs are poor quality so text is preferable.

III. **USFC Report**

A. No announcement

IV. **ASI Report**

A. No announcement

V. **Panhellenic Board Reports**

A. **President: Colleen Richards**

1. Welcome & introductions

1. Emails from the Board
2. Keeping up to date on Panhellenic events
 - a. We will be creating a Google Calendar for all PHA events
2. President's Roundtable emails have been sent
 1. Make sure to fill out the When to Meet by Friday
3. Panhellenic Suggestion surveys will be distributed by delegates
 1. Panhellenic Delegates stay after the meeting for about 10 minutes

B. Vice President: Donia Soheili

1. Junior Panhellenic Applications are out -- the application closes Wednesday, January 17th and interviews will be held Sunday, January 21st
 1. Application is open to anyone not graduating or going abroad in 2018 to allow for more opportunities for older girls
 2. https://docs.google.com/forms/d/e/1FAIpQLSdVW6VXpgpBQx03FV76GMvwGRvYTpMk8j_ip0TraB6s1f-eyA/viewform?usp=sf_link
 3. Make sure your members are emailing in their resume and finishing the google form application!!
2. New Member Development Day -- February 18th from 10am-2pm
 1. Any new members that are recruited this quarter must attend along with your new member educators
3. Grade Reports for Panhellenic will be out in a few weeks
 1. We had around 500 girls make Dean's List!!!
 2. Dean's List gifts are being ordered soon to congratulate girls on a great quarter
4. Starting Panhellenic wide fishbowls every week to promote scholarship and Panhellenic unity so be sure to advertise that these are available to your members
 1. Jen has booked these and will give the times and locations in her report
5. Scheduling Scholarship and New Member Ed Roundtables soon so be sure to let your chairs know to be in attendance

C. Recruitment, Recruitment Counselors: Sabrina Hughes, Amanda Parlog

1. House totals due by this Friday (Jan. 12th); I will send out the median number this weekend and would like to know by the following Friday (Jan. 19th) if your chapter is participating
2. Fill out the calendar with availability so we can set up a time for a roundtable by this Friday (Jan. 12th) - sent out in intro email
3. Don't forget to fill out Open House Club Intent Form: Due Sunday, Jan. 21 by 5pm; first meeting is Thursday, Jan. 18th at 11am in Chumash

(mandatory meeting); Panhellenic will be making shirts for all chapters for Open House again this year

1. <https://docs.google.com/forms/d/e/1FAIpQLSfGZBUDAelZnqc1dcWLGzu1ad7T8kvXlcev-yhLoHmoJPftYw/viewform>
4. Recruitment Counselor Applications will open Thursday, January 25th, will be open for 3 weeks, and will close Thursday, February 15th
5. This year we are going to have a separate application for Head Recruitment Counselors

D. Communications: Brooklyne Hazenberg

1. Here's my contact info to get ahold of me for any events/philanthropies you want me to post on the instagram/facebook/instagram
 1. 503-899-7922
 2. pha.pr.calpoly@gmail.com
 3. Text is preferred if it's more urgent
2. Take a look at the website and let me know if you want me to update your picture or website link or anything like that
3. Donia and I have been working on some really cute designs for dean's list gifts for this quarter, congrats to all the ladies who made it!
4. PR round table will be set up soon, once I finalize the design for the open house shirts
5. Can't wait to work with you all this quarter!
 1. PLEASE feel free to distribute my number to anyone in your chapter who may need it(philanthropy, PR)

E. Philanthropy and Service: Andie Grimm

1. Dance Marathon
 1. Event is February 9th (6 PM-6AM) in the MAC
 2. Greek Week Points for registration, fundraising and retention at the event.
 3. Top 3 Teams
 - a. Alpha Epsilon Phi - 26 dancers and \$1,141
 - b. Kappa Alpha Theta - 47 dancers and \$819.70
 - c. Gamma Phi Beta - 15 dancers and \$267
 4. Panhellenic Total Contribution: \$2,440.70
2. Philanthropy & Service Roundtable this Sunday
3. Philanthropy Committee Applications close this Saturday at midnight.
 1. https://docs.google.com/forms/d/e/1FAIpQLSe2xhjWXC0c2PPcLqtHPwj3rI7eKCXJMk3dPLypxMoYauDVjQ/viewform?usp=sf_link
 2. Applications are open to all years and chapters.

4. Circle of Sisterhood
 1. <https://www.youtube.com/watch?v=tewkku1iJW4>
 2. Helping invest in women's education as a way to break the cycle of poverty.
 3. We will be adopting this as our Panhellenic Board's Philanthropy
 4. I will be recruiting for a committee for this philanthropy towards the second half of Winter quarter

F. Programming: Jennifer Maxin

1. Greek Week Executive Board Applications are out - deadline to apply is January 18th. Interviews are January 21st. Check email/minutes for link.
 1. <https://goo.gl/forms/Mpb6XcOTmia3sXlo2>
2. Register for Dance Marathon and earn Greek Week points!!!!
3. Checks for Winter Intramural Soccer are due Friday. Check emails for who to make check out to. - First game is January 24th @ 8:30 pm
4. Panhellenic fishbowls this week:
 1. Tuesday 216P 4 - 7 pm
 2. Wednesday 216P 4 - 7 pm
 3. Thursday 216Q 12 - 3 pm
 4. Friday 216P 10 - 1 pm

G. Judicial: Dena Dupray

1. Judicial Committee Applications are out- deadline to apply is Next Friday, January 19th at 5pm
 1. https://docs.google.com/forms/d/e/1FAIpQLSckqCATVRAxrrPFQIDA4Ffy8tDz2wff66sxXWbskM_UVXQgJg/viewform?usp=sf_link
2. Can't wait for this year :)

H. Risk Management: Elizabeth Bradshaw

1. Verisky training for chapter risk managers and their social chairs will be next week, and the quarterly roundtables are being planned as well. Risk VP's should expect an email from me within the next few days on the exact date of the Verisky training, most likely Wednesday, January 17th from 7-8 PM (location pending).
2. If your chapter is planning on doing COB recruitment this quarter, be aware that I will be contacting your chapters on the big/little contracts that must be completed before your big/little weeks will start.

I. Administration & Finance: Nina Krishel

1. Chapters not participating in COB must email me their updates rosters by the end of Week 3, Friday, January 26
 1. Chapter Dues will be due Week 5, Tuesday, February 6

2. Chapters participating in COB must email me their updated rosters including their New Members by Week 7, Friday, February 23
 1. Chapters Dues will be due Week 9, Tuesday, March 6
3. These deadlines are strict. For each day rosters are late, a \$10 fee will be added to your invoice. For each day dues are late, a \$20 fee will be added to your invoice.

VI. Advisor Report - Sarah

- A. There will be a Fraternity & Sorority members only Alternative Breaks during Spring Break to Chicago! Ask your chapter president when the info sessions are to attend and learn more!
- B. Presidents please make sure that you are receiving and reading the Bi Weekly President's Newsletter - there are important dates/links/deadlines in there and information about campus programs. If you are not receiving it please email Sarah or Shawwna to find out what is going on.
 - 1.
- C. Sign ups for Social Risk Management training have started. Reminder that to serve as a sober monitor you must have gone through this training. Sign up link is in the Bi Weekly President's Newsletter
- D. Greek Summit is coming up on the 19-20 of January, please make sure your chapter president or representative will be there, and has filled out a driving form no later than tomorrow Wednesday January 10th!
- E. Student Leadership Institute Registration ends this Friday! Sign up here: <https://leadership.calpoly.edu/student-leadership-institute>

VII. SAFER Report:

- A. No report

I. New Business

II. Old Business

III. Discussion

- A. Chapter Updates
 1. Alpha Chi Omega:
 1. exchange with DChi on Friday
 2. Mom's Weekend at the end of the month
 2. Alpha Epsilon Phi:
 1. Prepping for recruitment
 2. Parent's weekend soon
 3. Alpha Gamma Delta:
 1. House is up and running!!
 2. First waffle Wednesday soon
 4. Alpha Omicron Pi:

1. Dinner with Lambda on Thursday
2. Founder's Day
5. Alpha Phi:
 1. Dinner with Lambda Wednesday
 2. Dad's Weekend in a few weeks
6. Chi Omega:
 1. Initiation this weekend
 2. Dinner/Dessert with Theta
 3. Preparing for Chi-O Casino
7. Gamma Phi Beta:
 1. First meeting last night
 2. 2 sisterhoods at the end of the month (dodgeball and disneyland)
8. Kappa Alpha Theta:
 1. Founder's day brunch
 2. Sister Twister with Chi-O
 3. Disneyland later this month
9. Kappa Kappa Gamma:
 1. Saturday leadership day to train new council
 2. First meeting of the quarter on Monday
10. Sigma Kappa:
 1. All of exec is going to RLC
 2. Putting together calendar

IV. Adjournment:

A. Meeting adjourned at 11:30 am GLO

Next meeting: 11:10 AM at the GLO